



# Crawford • Marlborough • Nakoma

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## Neighborhood Association

### CMNNA Monthly Board Meeting Minutes April 1, 2019

**Board Members Present:** LaVonne Bennett, Carol Buelow, Zachary Henak, Marian Hessman, Sharon Koenig, Mary Odell, Kevin Pomeroy, Pat Stinger, Karen Zweizig

**Board Member(s) Absent:** Sandy Beaupre

**Guest(s):** Berta Parker, Sue Reget, Pamela Wilson, Margie Zutter

**1. Call to Order:** President Odell called the meeting to order shortly after 7pm at Westminster Presbyterian.

**A. Roll Call:** Roll call by Secretary Hessman established a quorum.

**2. Action Item - Approval of the Agenda:** Agenda modified to include, under New Business, construction at both Doncaster Drive addresses. LaVonne Bennett moved that the revised Agenda be approved. Motion carried.

**3. Action Item - Approval of the Draft Minutes for March 2019 meeting:** Corrections were offered for draft minutes' attendance record. With that revision, LaVonne moved that the draft minutes be approved. Kevin seconded. Motion carried.

**4. Public Comment:**

**Sue Reget** reported on the Cherokee Heights Middle School Food Pantry. Next collection is 20 April (previous were 1 December and 1 February). When collecting on Saturdays, donations must be held until Tuesday when the pantry opens. They hope in future to open the school after each collection so the delivery can be made. Food pantry will not be open in summer.

**Berta Parker** invited us to use the meeting room at **Oak Park Place**.

**Pamela Wilson** followed up on topic from the March meeting re the Alder forum: one attendee's written question was not read out for the candidates to respond to, but was later able to email the same question to both candidates and heard their response that way.

**5. Committee Reports –**

**A. President**

Parks Department has issued an Earth Day Challenge for residents to clean up local parks on April 27.

Oak Park Place is one of our sponsors so we need to put them on the website with a link to their main website.

Would like to schedule "Coffee with a Cop" at Oak Park Place.

Venues considered for Make Music Madison are Oak Park Place, Westminster Presbyterian, Butterfly Garden.

Cherokee Middle School playground is having an online auction April 22-May 5.

Question re meeting times. In past we started at 6:30 but that was difficult for some commuters to make so we shifted to 7pm. However, a 1.5 hour meeting doesn't always give enough time to cover issues. **Motion:** Marian Hessman moved that the meeting run from 7-9. Zachary seconded, and the motion carried.

### **B. Treasurer Report**

Zachary reported that our account started with \$1029.30 in funds; with checks that have been cut the total will be brought to \$1001.55.

For committee budgets, no committee except Green Spaces has identified definite upcoming expenses that warrant a budget request. Green Spaces will need to make some purchases since it is now planting season and to replace some stolen property (see item 5C below). LaVonne motioned to give the Green Spaces committee the authority to spend up to \$200 on plants and supplies. Sharon seconded the motion and it carried.

### **C. Committee Reports:**

**Traffic:** Sharon Koenig – Bits of snow linger where the city needs to paint lines.

**Safe Streets:** Zachary Henak - no updates this month

**Storm Water:** Mary Odell – spoke with Janet Schmidt, the city's Storm Sewer Design Manager. We are in the Wingra West watershed.

**Fundraising:** Open Chair – Guest Margie Zutter reported to the Board on effective fundraising. She recommends that in order to set a goal for fundraising, we first decide what we want to use the funds for, then determine from that how much we need. She reminded us that sponsors need to be re-invited to support the organization each year. (This is in addition to recruiting new sponsors.) People attending annual meeting should also be asked.

**Green Spaces:** Carol Buelow – Carol reported that our new Monarch Waystation sign was stolen, complete with the pole it was installed on. There is also an issue with people using the area for dog walking, and not picking up after their dogs. Re the future raingarden, she needs to send the landscape architect a list of the plants proposed for the site.

**Communications and Outreach:** Kevin Pomeroy – The video posted of the recent Aldermanic Forum has been getting a lot of traffic on the website. He will post information about the food pantry, Earth Day Challenge, Make Music Madison, and the CHMS silent auction.

**Good Neighbor:** Sandy Beaupre – No updates this month.

**Bylaws Committee:** LaVonne Bennett – The committee will send out the proposed revisions to the entire board in Apr/May so we can discuss them at either the May or June meeting.

## **6. Unfinished Business**

**A. Vacancies:** vacancies remain in Area 1, Area 2, and Area 5 (one each for a total of 3).

**B. Fundraising:** this topic was covered in Committee Reports so there was no further discussion.

## **7. New Business**

**A. 4214/4216 Doncaster Drive Construction** – Kevin looked at both proposals. They seem of appropriate size to fit in with the existing houses.

**B. Make Music Madison Friday June 21 – Many locations within the CMNNA.org to have music** – looking for venues and groups. Times of mid-morning (around 10) or mid-afternoon (around 2).

**8. Announcements:** May 6 is next meeting.

**9. Adjournment:** LaVonne motioned that the meeting be adjourned, and the motion carried.

*(minutes approved on 6 May 2019)*